

We, \_\_\_\_\_

(1)

[name of first party]

and

(2) \_\_\_\_\_

[name of second party]

[add names of any additional parties]

who are parties to proceeding number \_\_\_\_\_ commenced in the [insert  
name of Court or Tribunal], hereby agree that all disputes and differences arising  
out of or in connection with:

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[insert short description of the dispute including identifying any underlying contract]  
(**Dispute**) be determined by arbitration in Victoria in accordance with the VCAS Rules  
applicable at the commencement of the arbitration.

The parties hereby agree that the Supreme Court of Victoria/County Court of Victoria [select  
one option only and delete the option not used] is to have jurisdiction under the Commercial  
Arbitration Act 2011 (Vic).

The parties: [complete as applicable – delete whichever of options (a), (b) or (c) below\* are  
**not** used]:

- (a) Have agreed to appoint [insert name] from the Panel as the Arbitrator to arbitrate  
the Dispute in accordance with the VCAS Rules and the Arbitrator has agreed to  
accept the appointment;\*
- (b) Hereby request that the President of the Victorian Bar or their delegate choose an  
Arbitrator from the Panel to be appointed as Arbitrator to arbitrate this Dispute in  
accordance with the VCAS Rules;\*
- (c) Have agreed to appoint [insert name] being a person not on the Panel who has  
agreed to arbitrate this Dispute according to the VCAS Rules.\*

Dated this \_\_\_\_\_ day of \_\_\_\_\_

<hr/> <i>Name:</i> <hr/> <i>Signature:</i>  <i>For and on behalf of <b>Claimant</b></i>  <i>Witness:</i>	<hr/> <i>Name:</i> <hr/> <i>Signature:</i>  <i>For and on behalf <b>Respondent</b></i>  <i>Witness:</i>
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*[If there are more than two parties, insert or amend as applicable]*

*A copy of this agreement must be sent to:*

- (a) VCAS by email to [VCAS@vicbar.com.au](mailto:VCAS@vicbar.com.au) ; and*
- (b) the selected Arbitrator.*